

**GOVT. OF ASSAM  
OFFICE OF THE DIRECTOR,  
FIRE & EMERGENCY SERVICES, ASSAM, GUWAHATI.**

***NOTICE INVITING TENDER***

Sealed Tenders in **TWO BID SYSTEM** affixing Court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are invited from well established & reputed fabricator/ manufacturer, **for fabrication and supply of Fire Safety Mobile Awareness/ Educational Van on 12 Ton TATA /Ashok Leyland/ Eicher or other similar type of chassis** as per Technical Specification and Terms & Conditions described hereunder.

The Bids may be sent by Speed Post/ Registered Post/ Courier Services or in person in sealed cover addressed to **“Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-1”**. Tenders received after the closing date & time shall not be entertained. The Director, Fire & Emergency Services, Assam shall not be responsible for any postal delay. N.I.T. will also be available in departmental website i.e. [www.asfso.org](http://www.asfso.org)

**1) LAST DATE FOR RECEIPT OF TENDERS & OPENING OF TECH. BID:-**

Sealed Tenders in 2(two) separate covers i.e. Technical Bid and Price Bid will be received till **29.06.2015 up to 3 PM** by the Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-1. **The Technical Bid will be opened on the next working day at 11.00 hrs.**

**2) ELIGIBILITY CRITERIA:-**

- a) Bidder/ Fabricator shall be an Original Fabricator of Fire Safety Mobile Awareness/ Educational Van having at least 3(three) years experience in fabrication, supply and maintenance of Fire Safety Mobile Awareness/ Educational Van. Certificate to be submitted.
- b) Bidder/ Fabricator of the Fire Safety Mobile Awareness/ Educational Van must have ISO 9001:2008 certifications for design and fabrication of Fire Safety Mobile Awareness/ Educational Van. Certificate to be submitted.
- c) Annual turnover of the Bidder/ Fabricator during the last 3(three) financial years shall not be less than Rs.2,00,00,000/- (Rupees two crore ) only.
- d) Bidder/ Fabricator should have experience in fabrication and supply of at least 3(three) Fire Safety Mobile Awareness/ Educational Van in the last 3(three) years with copies of supply orders enclosed with the Bid documents.
- e) Any Bidder/ Fabricator which has been blacklisted/ debarred either by the Tender Inviting Authority or by any State Government or Central Government Organization should not participate in the tender during the mentioned period.
- f) The Bidder/ Fabricator must have their own factory premises and no sub contracting will be done. Undertaking to this effect shall be submitted.
- g) Bidder/ Fabricator shall have the authorization letter from the original equipment manufacturer for equipment and to be submitted.
- h) The Bidder/ Fabricator shall submit the undertaking to provide spare parts and service of the supplied Fire Safety Mobile Awareness/ Educational Van for next 5(five) years from the date of supply.

- i) The Bidder/ Fabricator shall have the list of accessories/ equipment's make/ brand for Fire Safety Mobile Awareness/ Educational Van.

**3) TECHNICAL SPECIFICATION:-**

The "Technical Specifications" are given at **Annexure-I**.

**4) TECHNICAL BID COVER "A"**

The bidder should furnish the following in a separate cover herein called "**Cover A**". Court Fee Stamp of Rs. 8.25 must be affixed.

**a) Earnest Money:-**

Bids must be accompanied by Earnest Money Deposit (EMD) in the form of Demand Draft/ Bankers cheque in favour of Director, Fire & Emergency Services, Assam payable at Guwahati. EMD submitted in any other form or bids without EMD shall not be entertained. The amount of EMD shall be Rs. 50,000/- (Rupees fifty thousand) only. The EMD of the successful bidder shall be retained till completion of the works and shall not carry any interest. If the successful bidder fails to execute the agreement and/or fails to submit the Bank Guarantee within the specified time or withdraws his bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned within 30 (thirty) days after the finalization of the tender. Those firms/fabricator's registered with Central Purchase Organization/ NSIC are exempted from depositing the EMD. Those firms/fabricator's registered with Central Purchase Organization/ NSIC are exempted from depositing the EMD.

**b) Manufacturing/ Trade License**

Attested/notarized copy of valid Fabrication License/ Trade License issued by the competent Licensing Authority.

**c) Power of Attorney to sign (of Bidder)**

Instruments such as Power of Attorney, Resolution of Board etc. authorizing an officer of the bidding firm to be enclosed with the bid and such authorized officer should sign the bid documents.

**d) Sales Tax/VAT and Service Tax Registration**

Attested/ notarized up to date copy of Sales Tax/ VAT Registration Certificate and Service Tax Registration Certificate along with up to date Sales Tax/ VAT Clearance Certificate.

**e) PAN Card**

- (i) Attested/ notarized copy of PAN Card.  
(ii) Income Tax return for last 2(two) years.

**f) Declaration**

Declaration in the form at **Annexure-II**.

**g) Details of Experience**

Information about fabrication of Fire Safety Mobile Awareness/ Educational Van in last 3 (three) years in the format at **Annexure-III** along with copies of work orders, completion/ performance certificates from the users.

**h) Quality Assurance Certificate**

Attested/ notarized copy of valid ISO 9001:2008 certification for design and fabrication of Fire Safety Mobile Awareness/ Educational Van.

**i) Annual Turnover**

Annual turnover statement for last 3(three) financial years i.e. 2012-13, 2013-14 & 2014-15 along with concurrent commitment for the current financial year in the format given in **Annexure-IV** and certified by Auditor/ Chartered Accountant.

**j) Details of Fabrication Unit/ After Sales Service Facility**

Details of Fabrication Unit/ After Sales Service Facility in the specified format (Refer **Annexure – V**).

**k) Undertaking on fraud & corruption**

Undertaking on fraud and corruption in the format **Annexure-VI**.

**l) Agreed Terms & Conditions (Bidder)**

Agreed Terms & Conditions as per **Annexure-VII**.

**m) Signature and Seal on Each Page**

The tender/bid document should be signed by the bidder in all pages with office seal and submitted with the bid.

**n) Checklist of documents**

A checklist (**Annexure-VIII**) for the list of documents enclosed with their page number. The documents should be serially arranged as per this **Annexure-VIII** and should be securely tied or bound.

**The bidder shall put above documents in a sealed cover superscribed as “TECHNICAL BID – COVER “A” TENDER FOR FABRICATION AND SUPPLY OF FIRE SAFETY MOBILE AWARENESS/ EDUCATIONAL VAN FOR FIRE & EMERGENCY SERVICES, ASSAM DUE ON ..... and addressed to the Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-781001.**

**5) PRICE BID – COVER “B”**

Cover “B” shall contain the Price Bid of the bidder.

**(i) Signature and Seal on each page**

Each page of the Price Bid should be duly signed by the bidder affixing the office seal.

- (ii) **Signature on correction**  
Bid should be typewritten neatly and every correction in the bid should be attested with full signature by the bidder, failing which the bid will be ineligible, corrections done with correction fluid should also be duly attested.
- (iii) **Rates quoted**  
The bidder shall submit the duly signed Price Bid (Cover-B) in a sealed cover in the format at **Annexure – IX**. The rates quoted shall be inclusive of transit insurance and any other charges. The amount of Tax/CST/VAT should be indicated separately.
- 6) **COVER FOR TECHNICAL BID & PRICE BID**  
The two separately sealed covers (Technical Bid (Cover “A”) and Price Bid (Cover “B”)) shall be placed together inside another cover which shall be sealed and superscribed as “TENDER FOR FABRICATION AND SUPPLY OF FIRE SAFETY MOBILE AWARENESS/ EDUCATIONAL VAN FOR FIRE & EMERGENCY SERVICES, ASSAM DUE ON ..... and delivered at the office of the Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-781001.
- 7) **OPENING OF COVER “A” AND COVER “B” OF TENDER**  
(a) Bidders or their authorized representatives are entitled to be present on the date and time of opening of Technical Bid – Cover “A”.  
  
(b) Only those bidders whose Technical Bids are found acceptable after technical evaluation will be invited to be present at the date and time of opening of Price Bid – Cover “B”. The price bids of bidders not found technically qualified will not be opened.
- 8) **VALIDITY OF OFFER OF SUCCESSFUL BIDDER**  
The validity of offer of the successful bidder shall be 1(one) year from the date of finalization of the order and the successful bidder will be bound to fabricate the Fire Safety Mobile Awareness/ Educational Van at agreed rates and terms during this period. This validity period may be further extended by 1(one) year with mutual consent.
- 9) **OTHER CONDITIONS**  
(i) **Item Details**  
The detail specifications of Fire Safety Mobile Awareness/ Educational Van shown in **Annexure-I** and detail specification of equipments shown in **Appendix-‘A’**.  
  
(ii) **No Revision/Correction of Quantities**  
No bidder shall be allowed at any time on any ground, whatsoever, to claim revision or modification in the quantities quoted by him. Representation to make correction in the tender documents on the ground of clerical error, typographical error etc., shall not be entertained after submission of the bids.

(iii) **Firm Delivery Schedule**

Firm delivery schedule shall be mentioned in the bid. Cross conditions such as “SUBJECT TO AVAILABILITY” “SUPPLIES WILL BE MADE AS AND WHEN MATERIALS ARE RECEIVED” etc., will not be considered under any circumstances and the bids of those who have given such conditions shall be treated as incomplete and will be summarily rejected.

(iv) **Execution of order**

Work should be executed directly by the successful bidder and not through any other agency.

(v) **Inspection**

Tender Inviting Authority or his authorized representative has the right to inspect the factories of bidders, at any point of time and also has the right to reject the tender or terminate/ cancel the orders issued, based on adverse reports brought out during such inspections. The bidder shall extend all facilities to the team to inspect the fabrication process, quality control measures adopted etc., in the fabrication of the items quoted/ ordered.

(vi) **Road permit**

Fire & Emergency Services, Assam will not be responsible for arranging Road permits for sending the duly fabricated Fire Safety Mobile Awareness/ Educational Van. It will be the responsibility of the successful bidder to obtain Road Permits from the concerned authority.

10) **ACCEPTANCE OF TENDER**

(i) **Tender Evaluation**

Tenders will be evaluated with reference to various criteria of technical bid and thereafter on the basis of the total landed price for Fabrication, Testing and one Year Guarantee for determining the L1 (Lowest) price from amongst those qualifying the technical bid stage. Conditional discounts shall not be taken into account for price comparison.

(ii) **Right to Reject Tender**

Tender Inviting Authority reserves the right to accept the tender or to reject the tender without assigning any reason thereof.

(iii) **Tender Acceptance**

The acceptance of the tenders will be communicated to the successful bidder in writing.

11) **COMPLETION PERIOD**

- (a) The Fire Safety Mobile Awareness/ Educational Van (duly fabricated and supply as per specification given) shall have to be delivered within 120 (one hundred twenty) days on receipt of chassis by the fabricator.

- (b) In case the selected fabricator fails to execute the said work or related obligations within stipulated time, the Tender Inviting Authority will be at liberty to get the work executed through an alternative agency at the complete risk and cost of the fabricator. Any additional cost incurred by the Tender Inviting Authority during such execution of the work shall be recovered from the fabricator.
- (c) If the cost of executing the work as aforesaid exceeds the balance payments due to the selected fabricator and the fabricator fails to make good the 'additional cost', the Tender Inviting Authority may recover it from the fabricator's pending claims against any work in Fire & Emergency Services, Assam or in any other lawful manner.
- (d) The calculation of aforesaid 'additional cost' will be finalized by the Tender Inviting Authority at its sole discretion. The selected fabricators shall have no right to challenge the mode or amount relating to calculation at any forum.

12) **AS EXECUTED REPORT**

On completion of the fabrication, the successful Bidder/Fabricator shall submit Executed Report of fabrication works to the Tender Inviting Authority which will include photographs.

13) **GUARANTEE**

The duly fabricated Fire Safety Mobile Awareness/ Educational Van shall be guaranteed against any and all defects in design, material & equipments and workmanship for a period of 1(one) year from the date of acceptance. Guarantee certificate to this effect must be furnished.

Any defects develop during the guarantee period, it should be remedied promptly free of cost by the Fabricator and all expenses for transportation of goods/equipments necessitated for such repairs or replacement shall be borne by the Fabricator. The guarantee period for such repaired/replaced goods/equipments shall again be 12(twelve) months from the date of commissioning.

14) **PAYMENT TERMS**

- (a) No advance payments will be made to the successful bidder.
- (b) 100% payment after supply and acceptance of duly fabricated and supplied of Fire Safety Mobile Awareness/ Educational Van with equipments.
- (c) On completion of the work, bills/ invoices should be submitted in triplicate in the name of Tender Inviting Authority.
- (d) If any time during the period of contract, the price of rendered items is reduced or brought down by any Law or Act of the Central or State Government or by the bidder himself, the bidder shall be bound to inform Tender Inviting Authority immediately about such reduction in the contracted prices. Tender Inviting Authority is empowered to unilaterally effect such reduction as in necessary in rates in case the bidder fails to notify or fails to agree to such reduction in rates.

(e) In case of any enhancement in excise duty due to notification of the Government after the date of submission of bids and during the validity period of contract, the quantum of additional excise duty so levied will be allowed to be charged extra as a separate item without any change in price structure of the product approved under the tender. For claiming the additional cost on account of the increase in excise duty, the bidder should produce a letter from the concerned Excise Authority confirming payment of additional excise duty on the goods supplied to the Tender Inviting Authority and also must claim the same in the invoice separately.

15) **ANNULMENT OF AWARD, FORFEITURE OF BANK GUARANTEE & FRESH AWARD**

Failure of the successful bidder to comply with the requirements of signing of agreement and submission of Bank Guarantee of total value of chassis within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/ EMD. Under such a situation, the proposal may be reviewed for award of the contract of the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated lowest bid.

16) **PRICE BASIS**

Contract prices shall be on FOR destination at Guwahati basis and shall remain firm & fixed till complete execution of the contract.

17) **TRANSPORTATION**

Transportation of duly fabricated Fire Safety Mobile Awareness/ Educational Van with equipments and its transit insurance up to the specified destination shall be in the Fabricator's scope.

18) **STANDARDS**

The fabrication works along with equipments executed under the contract shall conform to the standards mentioned in the Technical Specifications and where no applicable standard is mentioned, the latest version of Indian Standard Institution of Bureau of Indian Standards shall be applicable.

19) **INSPECTION AND TESTS**

The Tender Inviting Authority or his authorized representatives shall have the right to inspect and/ or to test the fabrication works and its equipments to conform that quality is in accordance to the contract stipulations and shall have access to Fabricator's works/ premises and the power to inspect and examine the fabrication works and workmanship of the Fire Safety Mobile Awareness/ Educational Van.

20) The successful Tenderers shall have to furnish/ produce Bank Guarantee/ Insurance coverage from any Nationalized Bank/ Insurance Co. covering 100% of the cost of the chassis delivered to them for fabrication before receipt of the chassis from the manufacturer.

21) The approved fabricators will have to execute the orders of supply within the time frame specified in the supply order.

22) All the legal proceedings arising out of any dispute between the parties shall be settled within the technical jurisdiction of the Courts in Assam.

## ANNEXURE – I

### TECHNICAL SPECIFICATION

Sl. No.	Description	Complied or not complied (Deviation if any furnish separately)
	<b>Chassis will be supplied by the Department</b>	
<b>1.</b>	<b>Fabrication</b>	
1.i.	The overall vehicle shall be fabricated from steel and aluminum sandwich panels duly insulated before bonding with a total thickness of min. (side panels) and 30 mm (roof panels).	
1.ii.	The floor shall be made of plywood, or equivalent material, and covered with and easy to clean anti-slip rubber / PVC layer / tiles. At the right rear side of the compartment a door shall be installed. The door can be opened from the inside and outside. The door shall be protected against corrosion while the door sealing will prevent water to entering when the door is closed.	
1.iii.	The Training compartment shall feature three windows fitted in the side panels on the right side of the vehicle, the windows shall be made of protective glass. In the roof 2 hatches shall be provided for ventilation, daylight and for escape purposes.	
1.iv.	Body color and stripping shall be as per Fire Brigade norms i.e. PO Red.	
<b>2</b>	<b>ELECTRICAL INSTALLATION</b>	
2.i.	The electrical wiring and equipment used / installed shall have protection level as conforming to IP44. The electrical installation shall be protected against overloads and shortcuts. A circuit breaker shall be installed for extra safety.	
2.ii.	All connectors, control and warning lights will be clearly positioned. At the left side of the front wall of the vehicle, a metal clad 220 volts connector with safety cap shall be installed for connection of external power. Suitable cable lead of 60 meters minimum with suitable plug at both ends shall be provided along with the vehicle for connecting external supply of power.	



2.iii.	The inside of the Training compartment shall be fitted with 220 V CFL lights (PHILLIPS or equivalent) installed in protective case. Above the entrance door on the outside, a 230	
2.iv.	V lighting unit shall be installed.	
2.v	The training compartment shall be fitted with surge protection and power conditioning, in order to safeguard vulnerable equipments such as computers, communication equipment etc. from power surges, lightning and other power anomalies.	
2.vi	For air refreshment, an electrical ventilator shall be installed in the wall.	
3	<b>GENERATOR</b>	
3.i.	A Honda or similar make 5.5 KVA silent type of generator will be provided and installed at suitable location on the vehicle. The generator will be capable of being used for internal equipment as well as for external equipments in case of emergencies. The Frequency of the generator will be 50 Hz.	
4	<b>AIR CONDITIONING UNIT</b>	
4.i	A vehicle driven A/C unit of minimum 2.5 tons capacity with good ducting system throughout the vehicle shall be provided for efficient cooling of the compartments. The system should be effective in ducting vent system and be silent in operation.	
5	<b>TRAINING COMPARTMENT (INTERIOR)</b>	
5.i	One number of air curtain should be installed on top of the rear door to prevent dust, insects etc from entering the vehicle as well as for better air-conditioning, when the door is open.	
5.ii	Sufficient numbers of CFL lights for efficient lighting of all kiosks.	
5.iii	Wall mounting fans – 04 nos. of Crompton or equivalent make shall be used.	
5.iv	The following training material shall be provided with the vehicle.	
5.iv.i	M/S tray of dimensions 6 x 3 - 3 Nos. 4 x 2 - 3 Nos. 3 x 3 - 3 Nos. All the trays should be able to be stored one inside the other and be lockable with snap fit. Suitable inconspicuous space be provided for safe storage and easy recovery of the stored trays.	
5.iv.ii	The details of overhead projector and other accessories are specified below: LCD TV 32" with DVD Player 01 no. KLV-32V 400A Sony. Lap Top 01 no. VGN-CS18GN/B Sony. HDD 01 no. HDR-SRIO E 40 GB Sony. PJTX-100 01 no. Hitachi or any other similar make. Overhead projector with screen - 01 nos. The projector shall be mounted inside the vehicle at almost the rear door opening and be foldable as well as swivel type so as to enable screening on any outside screen from the vehicle. Another pull down screen shall be provided inside the vehicle so as to enable screening inside the vehicle if so desired. LCD TV 32" with DVD Player 01 nos.	
5.iv.iii	Following ISI portable extinguishers 01 each: a. Water Co2 extinguisher 9 Itrs. capacity. b. DCP Extinguisher 5 kg. capacity. c. Mechanical foam extinguisher 9 Itrs. capacity d. ABC extinguisher 5kg. capacity.	

	<p>e. Co2 extinguisher 4.5 kg. capacity.</p> <p>f. Modular extinguishers 2kg. capacity.</p> <p>Above extinguishers shall be displayed in snap fitting vibration free type display panel inside of the vehicle. Extinguishers shall be easily removable from display panels and clear markings by fixing name plates be provided for easy identification of type of extinguishers. At least 05 refills of all types of above extinguishers shall be provided with each vehicle with a suitable locker for safe and inconspicuous storing of refills. All extinguishers shall be ISI marked.</p>	
5.iv.iv	Common fluorescent signage's 150x300 mm size "Exit" "STAIRCASE" & " do not use lift in case of fire" 50 each.	
5.iv.v	Stowage for Breathing Apparatus-O I Nos. with spare cylinder (To be supplied by the department).	
5.iv.vi	Stowage for fire proximity suit – 01 nos. (To be supplied by the department).	
5.iv.vii	One Handy Cam.	
5.iv.viii	First Aid Box – 01 nos.	
5.iv.ix	Fire alarm system with 02 nos. smoke detectors and 02 nos. heat detectors, which can be used for dual purpose of protection of the vehicle as well as for display purpose. The system shall be fully operational with one no. manual call point, one internal and one external hooter, rechargeable maintenance free battery back-up and shall have provision for simulating fire conditions (Both for smoke as well as for heat) for display purposes.	
5.iv.x	External Display of Working System: the vehicle shall have a 500 Liter Water tank suitably placed with a 450 LPM. @ 40m head deliver water through a fire hose of 38 mm dia and piping permanently connected to 0 I nos. 38 mm hydrant valve, hose reel and a single sprinkler. The system should be able to simulate fire condition where "without any actual fire" the fire can be started with press of a switch and fire glow is shown in fiber glass fabrication. In the process when temp reaches 68 C the sprinkler is operated and falling water on the fiber "extinguishes" the so called fire. The system should be fit only for demonstration and no actual fire should be needed for this purpose. 01 no. 38 mm fire hose 7.5 Meters. length with hose couplings and branch pipe should be provided so that demonstration of this item can be held. Suitable pressure gauge and thermometer near sprinkler should be provided for ease of display. Filling connection for water tank shall be provided.	
6	<b>TRAINING COMPARTMENT (EXTERIOR)</b>	
6.i	On the exterior of the vehicle, folding gull wing type of doors will be provided, which will have the various procedures of training imprinted on them.	
6.ii	These doors will be made of robust frame that can support the entire weight of the glass. The doors will be held up by pneumatic / hydraulic jacks that can be operated from inside the vehicle only.	
6.iii	The glass doors will have reverse screen-printed vinyl on the backside so that the same is protected from physical damage. Once these glass doors are lifted, they will expose the internal wall of depictions.	

6.iv	The internal wall shall be so made that there is minimum projection into the interior compartment. This wall will house the pictograms and the interactive boards of the department.	
7	<b>COMPUTER</b>	
7.i	Stowage for 2 nos. of computers and peripherals shall be provided. There should be suitable electrical connection, suitable furniture for accommodating provided.	
8	<b>SIGNAGE/ MARKINGS</b>	
8.i	All the signage shall be as per international standards and all the markings shall be in "English" language only.	
9	<b>FINISH</b>	
9.i	Surface treatment of the Training Vehicle shall be suitable for the working environments under the local climatic conditions.	
10	<b>PAINT</b>	
10.i	The vehicle shall be coated in a 3 layer high quality coating in color Po Red / Fire Brigade Red and provided with striping as per striping/marketing scheme. Corrosion protection for undercoating and hollow space and all other places as required for the protection of any part of vehicle shall be provided.	
11.	<b>INSTRUCTION PLATES (IF AND WHERE APPLICABLE)</b>	
11.i	Instruction plates made from a non-corrosive metal, are to be fixed in such a position that they can be easily read by the driver and crew. Theses plates are to indicate in English, any instructions, warnings or precautions necessary for the operation of the vehicle and supporting vehicle. The instructions, warnings or precautions, which affect life and limbs, are to be lettered permanently in Red. All instructions shall be in luminous paint to facilitate ease of reading at night. Drawings of the vehicle should be submitted and got approved from the department before commencement of fabrication.	
12	<b>INSPECTION</b>	
12.i	Two stage inspections will be carried out. 1st Stage - Structure 2nd Stage - Final inspection as per specification	

**ANNEXURE – II**

**TENDER NO:**

**Date:**

**DECLARATION BY THE BIDDER**

We, hereby declare that we have made ourselves thoroughly conversant with local conditions regarding all materials of which based our rates for this work. The specifications of this work have been carefully studied and understood by us.

We hereby agree that the fabrication work will be executed within the cost mentioned in our financial bid and there will be no escalation in cost for any reason whatsoever. We also agree that if we fail to complete the work and drop in between **Fire & Emergency Services, Assam** shall have right to recover the full amount from us. We shall accept any amendments made by **Fire & Emergency Services, Assam** from time to time during total fabrication completion period including 1 (one) year Guarantee Period.

We are also committed to complete the work within the stipulated time period specified in the work order and will not ask for any further time extension.

We are bound to work as per Tender and work order issued by **Fire & Emergency Services, Assam** for this work with 1 (one) year guarantee period. In case of failure in providing adequate service, we shall be responsible for any loss and for the action taken by competent authority of **Fire & Emergency Services, Assam** leading to black-listing.

We shall comply with the provision of Contract labour (Registration and Abolition) Act 1970, Minimum Wages Act 1948, Payment of Wages Act 1963, Workman’s Compensation Act 1961, the Contract Labour (Registration and Abolition) Act, 1979 and all other related Acts and any modification thereof or any law relating thereto and rules made there under from time to time. **Fire & Emergency Services, Assam** shall not be responsible in this regard.

We shall be wholly responsible for any accident or any unusual/ unexpected circumstances occurring during the execution of fabrication work and also during the guarantee period of 1 year.

We hereby declare that there is no vigilance/ CBI or court case pending/ contemplated against us at the moment.

(Signature of the Tenderer)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal:

Date:

Place:

**ANNEXURE – III**

**TENDER NO:**

**Date:**

**DETAILS OF EXPERIENCE**

<b>Name of the Bidding Firm:</b>								
<b>List of works completed in last 3 years</b>								
Sl. No.	Name of the Fabrication	Name & Address of the Client	Contact Telephone Numbers of the client	Major fabrication and supply of Fire Safety Mobile Awareness/Educational Van	Value of Work in Rs.	Start Date	Due date of Completion	Actual Completion Date

*(Please use extra sheets, if required)*

- Note:**
- 1. If actual completion date is beyond the schedule completion date, please give reasons for the delay.**
  - 2. Attach relevant completion certificates document for works in previous 3 years.**

Signature:

Name:

Designation:

Company seal:

Date:

**ANNEXURE – IV**

**TENDER NO:**

**Date:**

**ANNUAL TURNOVER STATEMENT**

The Annual Turnover of M/S \_\_\_\_\_ for the past three years and concurrent commitment for the current financial year are given below and certified that the statement are true and correct.

Sl. No.	Year	Turnover in lakh
1.	2012-13	
2.	2013-14	
3.	2014-15	
Total		= Rs. .... Lakh
Average of 3 years		= Rs. .... Lakh

**Concurrent Commitment**

Sl. No.	Contract Ref	Purchaser	Total Contract Value	Outstanding Value	Estimated Delay in Completion date

Date:

Signature of Auditor/ Chartered Accountant  
(name in Capital Letters)

Seal:

**ANNEXURE – V**

**TENDER NO:**

**Date:**

**DETAILS OF FABRICATION UNIT/ AFTER SALES SERVICE**

For supply of \_\_\_\_\_

- 1) Name of the fabricator :
- 2) Full postal Address :
- 3) Telephone No./ Fax No. :
- 4) Email address :
- 5) Date of inception of business :
- 6) Registration No. & Date :
- 7) Issued by :
- 8) Valid till :
- 9) Details of manufacturing activity & item wise capacity :
- 12) Name of Govt. Department/ Pvt. Institutions : As per enclosure  
to which the bidder already supplied the duly fabricated Fire Safety Mobile Awareness/ Educational Van with quantity value and supply period.
- 18) Has the bidder ever been blacklisted by any govt. agency? If yes, give details. :
- 14) Are any cases pending in the court relate to Any supplies? If yes, give details. :
- 15) Does the firm have the adequate facilities for Inspection and quality control Please give details. :
- 23) Does the firm have the adequate facilities for “After sales Service” in Assam or in the NE Region . Please give details of set-up. :

I, \_\_\_\_\_ Prop./ Partner/ Director of  
M/S \_\_\_\_\_

hereby declare that the information given in this form is true and correct to the best of my knowledge & belief.

I/we agree to the Tender Inviting Authority forfeiting the Earnest Money Deposit and/or Performance Security Deposit and blacklisting us for a period of 5 years, if any information furnished by us is proved to be false at the time of inspection and non-compliance with terms and conditions of the contract.

I/we offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I/we agree to hold this offer for two years after finalization of contract.

SIGNATURE :  
NAME & DESIGNATION :  
DATE :  
SEAL :

- ❖ The details of fabrication unit shall be for the premises where items quoted are actually fabricated.

**ANNEXURE – VI**

**TENDER NO:**

**Date:**

**UNDERTAKING ON FRAUD & CORRUPTION**

We ..... do hereby undertake that, in competing for (and, if the award is made to us, in executing) the contract for fabrication of Fire Safety Mobile Awareness/ Educational Van against the above referred tender we shall strictly observe the terms and conditions against fraud and corruption in force in the country.

SIGNATURE :  
NAME & DESIGNATION :  
DATE :  
SEAL :

**ANNEXURE – VII**

**TENDER NO:**

**Date:**

**AGREED TERMS & CONDITIONS**

A. Details of Bidder

Bidder Name

Offer Ref:

Telephone No.:

Fax No.:

Contact person:

Signature:

E-mail:

B. Definitions

<b>Sl. No.</b>	<b>Description</b>	<b>Vendor's Confirmation (mentioning the Sl. No. of the relevant papers) (Deviation if any furnish separately)</b>
	<b>C. Technical</b>	
1	Confirm that you meet the eligibility criteria as per bid document and have furnished relevant papers.	
2	Confirm acceptance of Technical Specification as per Tender Document	



3	In case of deviations, confirm that the same have been highlighted separately.	
4	Confirm that literature and technical data, wherever applicable, have been enclosed.	
5	Confirm that all certificates/ documents furnished	
6	Confirm that Earnest Money Deposit (EMD) as per bid document has been furnished in Cover-A	
	<b>D. Commercial</b>	
1	It is noted that any deviations to the commercial terms and conditions shall lead to loading of prices or rejection of offer.	
2	Confirm that the quoted price is inclusive of cost of fabrication of Fire Safety Mobile Awareness/Educational Van and other charges including freight, insurance and all duties and taxes viz. Excise Duty, sales tax/ VAT.	
3	Confirm furnishing of price break-up of fabrication showing basic price and Tax/VAT on %age of basic price to arrive at landed price in D2 above.	
4	It is noted that the statutory variations in taxes and duties within the contractual delivery period shall be borne by the purchaser.	
5	If there is any variation or fresh imposition of Excise Duty at the time of supply due to various reasons, including turn-over, confirm that the same shall be borne by supplier.	
6	If clause 5 above is not acceptable, advice maximum possible rate of additional ED chargeable; this shall be loaded to your price.	
7	Confirm that in case any new or additional duties and taxes are imposed after the contractual delivery date due to delays attributable to the supplier the same shall be borne by the supplier. This will be in addition to Price Reduction for Delay in Delivery.	
8	Confirm acceptance of Delivery/ Completion Period as indicated in the bid document.	
9	Confirm that acceptance of relevant payment terms specified in the bid document.	
10	It is noted that delivery period, price reduction, termination etc. are subject to Force Majeure Condition as stipulated in the bid document.	
11	Confirm that the quoted price shall remain firm & fixed till complete execution of the order.	
12	Confirm that the prices quoted are not higher in any respect than prices offered to other Govt. Departments/ Organizations.	
13	Packing/ forwarding, transportation, loading/ unloading and insurance are supplier's responsibility. However, to protect the items from physical damages and/or deterioration due to weather during transit, supplier to ensure proper packing & handling arrangement. Please confirm compliance.	
14	Confirm that Bank Guarantee of chassis from a nationalized Bank shall be furnished, which will be	

	valid till expiry of the Guarantee period.	
15	Confirm acceptance of Repeat order within 24 months from the date of initial order at same price and terms & conditions.	
16	It is noted that the purchaser would disown any responsibility/ liability towards irregularity, contravention or infringement of any statutory regulations including those of patent, on manufacture or supply of goods covered by the order.	
17	Terms and conditions indicated in this format shall not be repeated in the bid. Terms and conditions indicated elsewhere and contradicting those in this format shall be ignored. Confirm compliance.	
18	Confirm that you shall observe the highest standard of ethics during bidding and in case favoured with an order, the execution of the order will be completed, without resorting to any fraud, corruption and/or coercion.	
19	Confirm that validity of offer shall be 1(one) year from the date of finalization of the order.	
20	Confirm that the Road Permit as per the bid document.	
21	Confirm that Guarantee of duly fabricated Fire Safety Mobile Awareness/ Educational Van as per bid document.	
22	Confirm that F.O.R. destination at Guwahati as per bid document.	
23	Confirm that transportation of Fire Tender as per bid document.	
24	Confirm that inspection and test as per as per bid document.	
25	Confirm that legal proceeding of any dispute to be settled as per bid document.	

SIGNATURE OF THE TENDERER :  
NAME & DESIGNATION :  
DATE :  
SEAL :

**ANNEXURE –VIII**

**TENDER NO:**

**Date:**

**CHECK LIST**

<b>Sl. No.</b>	<b>Cover – A</b>	<b>Yes</b>	<b>No</b>
1	Court Fee/ IPO affixed		
2	EMD in the form of DD furnished		
3	Documentary evidence of constitution of the Company/ Firm		
4	Copy of Fabricating/ Trade License issued by the competent Licensing Authority for the quoted products		
5	The instruments such as Power of Attorney, Resolution of Board etc.		
6	Sales Tax/VAT & Service Tax Registration Certificate		
7	PAN Card		
8	Declaration as per Annexure – II		
9	Details of experience as per Annexure-III		
10	ISO 9001:2008 certificate		
11	Annual Turnover Statement for 3 years as per Annexure-IV		
12	Details of Fabrication Unit as per Annexure-V		
13	Undertaking of Fraud & Corruption as per Annexure-VI		
14	Agreed Terms and conditions as per Annexure-VII		
15	Fabricator's authorization (if applicable)		
16	Signature & Seal on each page of Bid Document		
<b>Sl. No.</b>	<b>Cover – B</b>	<b>Yes</b>	<b>No</b>
1	Price Bid as per Annexure - IX		

**ANNEXURE – IX**

**TENDER NO:**

**Date:**

**PRICE BID**

**Fabrication and supply of Fire Safety Mobile Awareness/ Educational Van with Equipments**

<b>Sl. No.</b>	<b>Name of Work/equipment</b>	<b>Rate (in figures)</b>	<b>Total amount (in figures)</b>
1	<b>Fabrication of Fire Safety Mobile Awareness/ Educational Van for Fire &amp; Emergency Services, Assam.</b>		
2	<b>Equipment (each) of Fire Safety Mobile Awareness/ Educational Van.</b>		
3	<b>Tax/ CST/ VAT</b>		
4	<b>TOTAL COST (1+2+3)</b>		

(Signature of the Tenderer)

Name: \_\_\_\_\_

Date:

Designation: \_\_\_\_\_

Seal:

Place:

**NIT No. F&ES/PS/255/1892-1900**

**Dated Guwahati the 05.06.2015.**

Copy to:

1. The Commissioner & Secretary, Govt. of Assam, Home & Political Department, Dispur for kind information.
2. The Director of Industries, Udyog Bhawan, Bamunimaidam, Guwahati – 21 for kind information.
3. The Senior Financial Adviser to the Govt.of Assam, Home (B) Department, Dispur for information.
4. The Deputy Secretary to the Govt. of Assam, Home (B) Department, Dispur for information.
5. The Finance and Accounts Officer, Fire & Emergency Services, Assam, Guwahati for information.
6. The Fire Prevention Officer, Fire & Emergency Services, Assam, Guwahati for information.
7. Office Notice Board.
8. Office Website [www.asfso.org](http://www.asfso.org)
9. M/S .....

Sd/-  
Director,  
Fire & Emergency Services, Assam,  
Panbazar, Guwahati.