


**OFFICE OF THE SPL. DIRECTOR GENERAL OF POLICE CUM
DIRECTOR OF FIRE & EMERGENCY SERVICES, ASSAM, GUWAHATI.**

NOTICE INVITING TENDER

Sealed tender affixing Court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only are hereby invited by the undersigned from the reputed local firms / suppliers for supply of Office Furniture, Electrical, Utensil and Miscellaneous articles. The tenders will be received up to 13:00 hours on 10.01.2017 in the office of the undersigned and the same will be opened on 11.01.2017 at 15:00 hours. In case, the office remains closed, the tenders will be opened on the next working day at same time and venue. Tender shall be superscribed in red ink with "Quotation against Annual Tender-2017-2018 (Office Furniture, Electrical, Utensil and Miscellaneous articles".


Details of items and terms and conditions of the tender may be obtained from the office of the undersigned on any working day during office hours up to 15:00 hours till 09.01.2017 by submitting a requisition addressed to the undersigned along with I.P.O of Rs. 300 /- (Rupees three hundred) only drawn in favour of Spl. Director General of Police and Director of Fire & Emergency Services, Assam, Guwahati.


Spl. Director General of Police cum
Director of Fire & Emergency Services,
Assam, Panbazar, Guwahati.

Memo. No. FSO/ Clothing/ 644/11/973-76 Dated Guwahati the 22.12.16

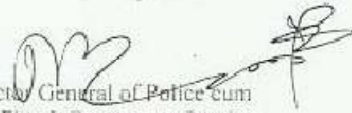
Copy forwarded to:

1. The Director of Information and Public Relation Department, Dispur for information and necessary action. He is requested to publish the above notice at least in two local dailies for two days.
2. Office Notice Board.
3. Office website for wide circulation.
4. Guard file.


Spl. Director General of Police cum
Director, Fire & Emergency Service,
Assam, Panbazar, Guwahati-1

TERMS AND CONDITIONS FOR ANNUAL TENDER – 2017 - 2018

1. Rate against different items should be quoted visibly either by pen or by type writing in figures and in words. Any correction must be attested with signature by the quotationer. There should not be over writing/erasure in rates.
2. Each quotation must be accompanied by earnest money of Rs. 10,000/- (Rupees ten Thousand) only duly pledged to the undersigned in the form of NSC/KVP and CD/FDR of scheduled Banks. Earnest money of unsuccessful tenders shall be returned after finalization of the quotations.
3. Transfer of earnest money deposited earlier to this Directorate will not be considered as earnest money deposited for this purpose.
4. The quotation must be accompanied with copy of PAN, VAT clearance certificate and TIN registration issued by the competent authority duly attested by a Gazetted officer.
5. Firms submitting quotations must also furnish attested copies of Trade License issued from the competent authorities.
6. Rate quoted by the firm must be justified with the market rates without including Tax.
7. The successful tenderer will be required to execute an agreement with the undersigned and to deposit an amount of Rs. 10,000/- (Rupees Ten Thousand) only as security deposit in the form of NSC/KVP and CD/FDR of any scheduled bank before commencement of supply.
8. The undersigned does not bind himself to accept the lowest quotation and may reject any or all the quotations without assigning any reason thereof.


Spl. Director General of Police cum
Director, Fire & Emergency Service,
Assam, Panbazar, Guwahati-I